

## Meeting Minutes - Wingate Oaks Center School Advisory Council (SAC)

**DATE:** Wednesday, January 13, 2016

**TIME:** 8:00 AM

### See Sign-In Sheet for Attendance

**MEETING CALLED TO ORDER:** Ms. McElligott called the meeting to order and the members present introduced themselves.

**OLD BUSINESS:** Minutes from the December meeting were reviewed and a motion was made by Mr. Thomas, with second by Mr. Herwin, to approve them. The motion passed unanimously.

**ADMINISTRATIVE REPORT:** Mr. Valentine gave the portion of the report relating to SMART bond projects. Kurt Wirz is the newest manager. Ms. Jauna Romaniauk and Roy Norton are also handling portions of the project. There have been three meetings to date, but currently there isn't a concrete plan. District staff considered replacing the sliding doors with a storefront entrance (solid wall with a swinging door), but discarded this option as it was considered "cost ineffective" Ms. McElligott asked what the cost would have been. Installing a fence (with a security camera and swipe card machine) in the current front courtyard was also considered. Ms. McElligott asked if this is still being considered, and if not, why not? Current options that are still being considered are adding security film to the front windows and reversing the panic bar on the door that accesses the area near the P.E. room, and thus the rest of the building. Flipping the panic bar would also improve emergency evacuation. Mr. Valentine has been told that flipping the bar will occur within 6-8 weeks. Ms. McElligott asked if a safety buzzer has been considered to increase safety for the front office staff, and what is the status of that proposal? Mr. Valentine indicated that it has been considered. Discussion continued relating to security measures that could be implemented temporarily, and discussion was held regarding turning off the automatic doors except during arrival and dismissal. Mr. Valentine indicated that project managers have promised to meet weekly with Wingate staff. SAC members asked to have pending questions answered and to have an update at the next meeting.

**SCHOOL IMPROVEMENT PLAN FOR 2015-2016:** Mr. Valentine left to attend a principal's meeting, and Mr. Miletsky continued with the Administrative Report. Training for the new state testing system (FSAA) was Friday, January 8<sup>th</sup>. The Science Fair will be held on January 29<sup>th</sup>. Ms. McElligott indicated that teachers are continuing instruction using essential understandings in two-week blocks. Mr. Miletsky made a motion to use \$500 of Accountability funds to purchase school t-shirts for each student. This would benefit students while they participate in Community Based Instructional trips, an essential part of Wingate's instructional process. (Motion passed).

**A+ FUNDS:** Wingate Oaks did vote on disbursement of A+ Funds as prescribed by the voting process. The following proposal received over 51% of the votes:

100% of A+ funds (if Wingate gets them) will be divided equally among all staff members who worked over 90 days during the 2014-2015 school year.

Ms. McElligott indicated that SAC needs an ESE Representative, an I Zone Representative, a Teacher Representative, and participation by a BTU Steward. Mr. Miletsky agreed to be the Teacher Representative, and Ms. Martinez agreed to be the an ESE and I Zone Representative. Wingate Oaks does not have a BTU Representative, so that position remains vacant.

**MOTION TO DISMISS:** Mr. Herwin, seconded by Mr. McCray, made a motion to dismiss, which was approved.

**NEXT MEETING:** February, 2016

**Meeting Minutes - Wingate Oaks Center School Advisory Forum (SAF)**

**DATE:** Wednesday, January 13, 2016

**TIME:** Immediately following SAC Meeting

**See Sign-In Sheet for Attendance**

**MEETING CALLED TO ORDER:** Ms. McElligott called the meeting to order.

**OLD BUSINESS:** Minutes from the November meeting were reviewed and a motion was made by Mr. Hervin, seconded by Ms. Smith, to approve them. The motion passed.

**EVENTS:** The IMPACT Expo (which provides opportunities for grants) will be held on \_\_\_\_\_. Celebrate Literacy week will be the week of January 25<sup>th</sup>. February will be Black History month. Take Your Child to Work day has been moved to February 2<sup>nd</sup>.

**MOTION TO DISMISS:** Mr. Thomas made a motion to dismiss, seconded by Ms. Matinez, which was approved.

**NEXT MEETING:** Wednesday, February \_\_\_, 2016.